

Shri Binzani City College

Umrer Road, Nagpur

Date : 23-11-2023

Meeting Notice

The Thirteenth meeting of College Development Committee of Shri Binzani City College, Umrer Road, Nagpur shall be held on **Wednesday 29th November, 2023** at **4.00 p.m.** The venue shall be the Seminar Hall, Shri Binzani City College, Umrer Road, Nagpur.

All the members are requested to attend the meeting.

Agenda

1. Meeting call to order.
2. Confirmation of the minutes and Compliance report of the last meeting of CDC dated 3rd June, 2023.
3. To note the time bound promotion of Shri Bapurao Padmagirwar, Peon after completion of 24 years in service w.e.f. 1st September, 2016.
4. To note the time bond promotion of Smt. Arti Shukla, Sr. Clerk after completion 12 years in Service w.e.f. 1st October, 2020.
5. To note that Dr. Sadanand S. Dhakite, Professor rejoined his duties after sacrificing lien on 4th October 2023.
6. To note the recovery from Dr. Sadanand S. Dhakite, Professor of 3 days from October 2023 salary.
7. To note the retirement of Dr. Sadanand S. Dhakite, Professor, Dept. of Commerce w.e.f., 30th November 2023.
8. To note the need to maintain the separate Bank Account for Development Fund for Audit purpose.
9. To note the grant of Center of Excellence in Grade A by Career Katta to Shri Binzani City College Nagpur.
10. To discuss the proposal under ASPIRE scheme of MSME by NSM at Shri Binzani City College.
11. To discuss and approve the implementation of Earn while Learn Scheme of RTM Nagpur University, Nagpur
12. To discuss and approve the resignation of Dr. Rita Bhisare, Asst Prof, BCCA.
13. To discuss the pending infrastructure work at S B City College.
14. Presentation of Secretary Report.
15. To note the placement of Dr. Sanjay Choudhari as an Associate Professor w.e.f. 22-9-2022 and Dr. Mohini Bherwani, Librarian placed in Senior Scale from AGP 7000 to AGP 8000 w.e.f. 1-7-2017.
16. To discuss the proposal for Academic Autonomy of Shri Binzani City College from the academic session 2024-25.
17. Any other matter with the permission of the chair.
18. Meeting adjourns.



Dr. Sujit Metre
Secretary
College Development Committee
Principal
S. B. City College, Nagpur

SHRI BINZANI CITY COLLEGE
UMRER ROAD, NAGPUR

Date : 3-6-2023

MINUTES OF MEETING

Minutes of the meeting of the **College Development Committee** of the College held on Saturday 3rd of June, 2023 at 4.00 P.M. in the premises of Shri Binzani City College, Umrer Road, Nagpur.

The following members were present for the meeting.

1	Shri Mohit Shah	: Chairman
2	Adv. Rajeev Deo	: Member
3	Shri Parag Pandharipande	: Member
4	Shri Yash Gandhi	: Member
5	Adv. Rajendra Rathi	: Member
6	Dr. Rajendra Watane	: Member
7	Dr. Sandeep Tundurwar	: Member
8	Dr. Mrs. A. H. Sheikh	: Member
9	Dr. Mrs. P. S. Kane	: Member
10	Dr. S. R. Choudhari	: Member
11	Dr. Narendra Raghatate	: Member
12	Shri Vikas Binzani	: Special Invitee
13	Dr. Sujit G. Metre	: Principal & Secretary, CDC

1. MEETING CALL TO ORDER

The meeting was called to order by the Hon'ble Chairman, Shri Mohit Shah at 4.05 P.M.

2. WELCOME TO NEW MEMBERS OF COLLEGE DEVELOPMENT COMMITTEE (CDC).

The committee welcomed the respected newly elected members from Nagpur Shikshan Mandal (NSM) to the CDC. The welcome was accorded to Hon'ble Shri Mohit Shah, President, Nagpur Shikshan Mandal as Chairman CDC, Hon'ble Adv. Rajeev Deo, Secretary NSM, Hon'ble Adv. Rajendra Rathi, Hon'ble Shri Parag Pandharipande, Hon'ble Shri Yash Gandhi as Member CDC. The CDC welcomed Hon'ble Shri Vikas Binzani, Vice-President, NSM as Special Invitee to CDC. The CDC also welcomed Dr. Rajendra Watane, Dr. S. M. Tundurwar, Dr. Mrs. A. H. Sheikh, Dr. Mrs. P. S. Kane, Dr. S. R. Choudhari, Dr. N. V. Raghatate as members and Dr. Sujit Metre, Principal as Member Secretary, CDC.

The Hon'ble President CDC informed the house that Hon'ble Vice-President, Nagpur Shikshan Mandal is an eminent person from the field of industry and have good understanding of modern tools and techniques for running businesses including digital marketing. It was therefore proposed to nominate Hon'ble Shri Vikas Binzani, Vice-President, NSM as Member CDC as per Maharashtra Public Universities Act 2016 under section 97 (1) (f). The proposal was unanimously accepted by CDC. All the members of CDC congratulated Shri Vikas Binzani for his induction in CDC as a regular member.

3. MINUTES OF THE LAST MEETING

The minutes and compliance report of the last meeting held on 28-12-2022 which were circulated were read and signed by the Hon'ble Chairman as approved.

4. To note the Re-accreditation of the College and recommendations given by NAAC Peer Team.

The Member Secretary appraised the committee about the NAAC 'A' Grade awarded to Shri Binzani City College in its Cycle IV of NAAC Accreditation. The committee discussed about the ten recommendations given by the Peer Team. It was resolved to comply with all ten recommendations in a phased manner in Cycle V.

5. To note and approve the Lien granted to Dr. Sadanand Dhakite.

Lien granted to Dr. Sadanand Dhakite was noted and approved by the CDC. The Lien is valid till 30th November, 2023.

6. To record refund of excess salary of Dr. S. S. Dhakite of Rs. 29,924/- to be returned to the Govt.

The excess salary of Dr. S. S. Dhakite of Rs. 29,924/- which was returned to the Govt. was noted and approved by the CDC.

7. To ratify Resolution by Circulation Dated 28-01-2023.

The resolution that recovery from Shri Kishor Pekde, Senior Clerk, Shri Shrikant Kherde, Junior Clerk, Shri Suresh Bangde, Junior Clerk, Shri Shriram Hedao, Library Attendant, Shri Rajesh Katewar,

Peon, Shri Bapurao Padmagirwar, Peon be done for the submission of the revised pension cases. The recovery from these retired / retiring staff is to be done from the gratuity they are supposed to get after the submission of the revised pension cases.

8. **To note and approve the appointment of Dr. Sanjay R. Choudhari as the H.O.D. of Sports & Physical Education Department w.e.f. 12th of January 2023.**

The CDC noted and approved the appointment of Dr. Sanjay R. Choudhari as the H.O.D. of Sports & Physical Education Department w.e.f. 12th of January 2023.

9. **To note and approve appointment of Dr. Shrikant G. Shende as an Assistant Professor in Political Science and Dr. Shriram M. Fartade as an Assistant Professor in Economics w.e.f. 20-4-2023.**

The CDC noted and approved the appointments of Dr. Shrikant G. Shende as an Assistant Professor in Political Science and Dr. Shriram M. Fartade as an Assistant Professor in Economics w.e.f. 20-4-2023.

10. **To note termination of Mrs. Rajashree Meshram, Assistant Professor in B.B.A. w.e.f. 31-12-2022.**

The CDC noted and approved the termination of Mrs. Rajashree Meshram, Assistant Professor in B.B.A. w.e.f. 31-12-2022 as per letter No. SBCC/2022-23/327 dt. 31-12-2022.

11. **To note placement of the teachers from level AL11 to AL12 & AL12 to AL13.**

The CDC noted and approved the placement of Dr. Narendra Raghata and Dr. Pranjali Kane from level AL12 to AL13 and Dr. Mohini Bherwani from level AL11 to AL12 & AL12 to AL13.

12. **To note the promotions of the Non-Teaching Staff.**

The CDC noted and approved the promotions of the Non-Teaching Staff members Shri. Sandeep Dongre from Head Clerk to Superintendent, Shri. Dinesh Chavhan, Junior Clerk to Senior Clerk and Mrs. Arti Shukla, Library Clerk to Senior Clerk.

13. **To note the requirement of Computer Operator on Ad-hoc basis.**

Member Secretary, Dr Sujit Metre, explained to the committee that the work load of the college has increased in the post NAAC period and there is a need of an efficient person to support the job of Marathi Typing, DTP work, website updates, and Junior College work. Hon'ble Adv. Rajeev Deo proposed the resolution to have one person suitable for the tasks mentioned above to be appointed as soon as possible. The proposal was accepted unanimously by the house. Hon'ble Chairman instructed the Principal to search for a suitable person for the job and forward the proposal to NSM. It was also agreed after discussion that the required person will be available at a remuneration of around Rs. 15000/- per month. Hon'ble member Adv. Rajendra Rathi suggested to give first priority to our own student/alumni for the job, if possible.

14. **To note and approve the refund of various pending scholarships to the Government.**

Member Secretary, Dr Sujit Metre, explained to the committee that an unclaimed and excess Amount of Rs. 25,23,877/- was returned to the government by following the Standard Procedure. This amount was getting reflected in NSM Balance sheet as student Liability. The Committee noted and approved the refund of various pending scholarships to the Government.

15. **To table and accept MoM of College Council, Library Advisory Committee and Sports Committee Meeting.**

The MoM of College Council were tabled by Dr. Tundurwar. He explained in brief about the contents of the minutes and the House accepted the minutes. Similarly the minutes of 8 IQAC meetings held during academic year 2022-23 were tabled & accepted.

The MoM of Library Advisory Committee forwarded by Dr. Bherwani were tabled by Dr Metre. He explained about the necessary procedure and approval required for write off of the old and redundant books due to change in syllabus etc. The house approved the write off of 591 Books worth Rs. 11159.16.

The MoM of Library Advisory Committee also included the list of pending tasks of the library and also the details about the journal, & magazine subscriptions, e-book purchase and overall target areas of library for improving library usage. The house accepted unanimously the proposal of Dr Metre to closely monitor Library activities by seeking monthly plan and targets to cover all pending tasks from librarian and also the monthly performance report of Library through attainment of monthly targets by library staff and Librarian. The responsibility of submitting the monthly plan and monthly ATR was fixed with the Librarian. Hon'ble Member Adv. Rajiv Deo expressed his interest to be part of the Library Advisory Committee. It was resolved unanimously that Adv. Rajiv Deo will be a Special Invitee to all future Library Advisory Committee meetings.

The MoM of Sports Committee were tabled by Dr. Choudhari. He explained to the house that the Sports department is trying hard to train and motivate students for all levels of competitions. He proposed the house to help the achiever students financially for their travel, diet and other equipment. All the committee members agreed on providing additional support to college sports persons. The Hon'ble Chairman instructed the Principal to help needy sport persons on priority basis and also to allocate some budget for the same. He also expressed his willingness to help the deserving sports persons in personal capacity. The house applauded the noble gesture. The Principal assured the house on extending every support to all deserving sports persons.

16. To discuss about the work of structural audit and water proofing.

Member Secretary, Dr Sujit Metre, explained to the committee that the work of structural audit is long pending work and need to be completed on priority basis. He also presented the comparative quotes from three vendors for the job of structural audit of the main building. The Structural audit proposal from M/S P. T. Mase was accepted. Hon'ble Member Mr. Parag Pandharipande appraised the house that the old building needs such audit, and post audit recommendations need to be followed in totality for the strength and life of the building. Since the quotation received was very old, it was decided to call a fresh quotation from M/s P. T. Mase. Dr. Metre informed the house that the further Compliances like Fire NOC etc. depend on this audit. The house unanimously resolved to conduct Structural Audit through M/s P. T. Mase and also sanctioned the corresponding budget for the same. The House requested Hon'ble Member Mr. Parag Pandharipande to monitor the work of structural audit in association with Shri. Mase.

Hon'ble Chairman informed the house that he will ensure the work of water proofing within the next seven days as the period before monsoon is the best time for water proofing. He instructed the Principal to get the work of water proofing done on priority.

17. Presentation of Secretary Report.

Member Secretary, Principal Dr. Sujit Metre presented the report under following heads and the same was discussed and agreed upon :

- 1) **Admission :** Following points were discussed related to the process of admission for the session 2023-24
 - a) **Admit card:** As per NAAC PTV suggestion, in order to keep track of library usage, each student is expected to give an ID Card suitable for biometric machine punching. It was suggested to keep the card valid through the tenure of the programme i.e. 2 or 3/4 years.
 - b) **Fees Concession :** In order to attract good students, it was decided to waive off the full tuition fees for all students scoring 80% or more marks at SSC level.
 - c) **Career Katta Admissions:** In line with the circular received from the Hon'ble JD office, it was decided to include Rs. 365 per students as fees for Career Katta Registration under the other fees head. The fee will be valid for 3 years.
- 2) **Add on Courses:** The following Add On Courses approved by Dept. of Lifelong Learning, RTMNU, Nagpur will be run by the College for the academic year 2023-24. Required Fees for the same will be collected at the time of admission.
 - ✓ Certificate Course in Basic Knowledge of Marathi Grammar
 - ✓ Certificate Course in Indian Constitution and Human Rights
 - ✓ Certificate Course in a Linguistic approach to Oral and Written Communication
 - ✓ Certificate Course in E-Commerce and Web Designing
 - ✓ Certificate Course in Plantation and Animal Care (PAAC)
 - ✓ Certificate Course in Livelihood Skills through Traditional Maharashtraian Martial Arts.
- 3) Permission to Gajwakra Dhol Tasha Pathak for training and Practical in College Premises was granted by CDC looking at the execution of the Certificate Course in Livelihood Skills through Traditional Maharashtraian Martial Arts.
- 4) Dr. Metre informed the house that Mrs. Rita Bhaisare Asst. Professor (BCCA) is under observation for her teaching performance. She was recruited for handling Computer Application courses but it was observed that she is more comfortable in handling commerce and Management related subjects. The college has already given two letters to her to improve performance in teaching and allied duties. Dr. Metre also informed that her probation period was extended by 1 year as per the decision of the last CDC. The CDC instructed the Principal to keep monitoring her progress and also issue one more letter of warning to her.
- 5) Dr. Metre informed the house that the College is already in the first year of NAAC Cycle V. Keeping the improved grade in mind, the IQAC has planned for yearlong activities by various

Departments, Cells and Committees. Dr. Metre expressed his happiness on 209+ activities planned by the college IQAC and also thanked the Managing Committee of Nagpur Shikshan Mandal for sanctioning Annual Activity Budget of Rs. 16,38,650/- for the academic year 2023-24.

18. Any other matter with the permission of the chair.

The point of initiating digital marketing for the College was discussed at length. Since the target group for admissions is mobile friendly and net savvy, it was resolved to try on experimental basis the digital marketing tools like google advertising, Facebook and Instagram campaigns etc. for two months. Shri Vikas Binzani and Shri Yash Gandhi agreed to oversee the campaigns and guide the initiative as and when required. Dr Metre appraised the house that he has called for proposals from three vendors and the approximate cost involved is in the range of Rs.75000/- to 85000/- for 2-3 months. The house agreed to allocate the budget up to Rs 85000/- for sustaining the digital marketing effort. Hon'ble Chairman, CDC instructed the Principal to start gradually and check the impact of the marketing on monthly basis.

Dr. Afroz Sheikh, Member, CDC raised the issue of discontinuation of Average Pay Leaves (APL). The issue was discussed and it was resolved that a committee under the Chairmanship of Dr. Sandip Tundurwar be constituted with Dr. Afroz Sheikh and Dr. Sanjay Choudhari as members. The Committee will work on the issue and submit its report within two months to CDC. The Hon'ble Chairman CDC instructed the Principal to help and support the committee by sharing all correspondence by college in this regard.

19. Meeting adjourns.

The meeting was adjourned at 5.20 p.m. with a vote of thanks to the Chair.



Dr Sujit G. Metre
Secretary

College Development Committee
Shri Binzani City College, Nagpur

Signed as read and Approved
in the Meeting held on 29-11-2023

CHAIRMAN

C.D.C. S.B. City College, Nagpur

Shri Binzani City College
Umrer Road, Nagpur
(Senior College)
Compliance Report

Compliance Report of the Minutes of College Development Committee meeting held on 3-6-2023.

Minute No.	Regarding	Compliance
1.	Meeting called to order	Called
2.	<p>WELCOME TO NEW MEMBERS OF COLLEGE DEVELOPMENT COMMITTEE (CDC).</p> <p>The committee welcomed the respected newly elected members from Nagpur Shikshan Mandal (NSM) to the CDC. The welcome was accorded to Hon'ble Shri Mohit Shah, President, Nagpur Shikshan Mandal as Chairman CDC, Hon'ble Adv. Rajeev Deo, Secretary NSM, Hon'ble Adv. Rajendra Rathi, Hon'ble Shri Parag Pandharipande, Hon'ble Shri Yash Gandhi as Member CDC. The CDC welcomed Hon'ble Shri Vikas Binzani, Vice-President, NSM as Special Invitee to CDC. The CDC also welcomed Dr. Rajendra Watane, Dr. S. M. Tundurwar, Dr. Mrs. A. H. Sheikh, Dr. Mrs. P. S. Kane, Dr. S. R. Choudhari, Dr. N. V. Raghatare as members and Dr. Sujit Metre, Principal as Member Secretary, CDC.</p> <p>The Hon'ble President CDC informed the house that Hon'ble Vice-President, Nagpur Shikshan Mandal is an eminent person from the field of industry and have good understanding of modern tools and techniques for running businesses including digital marketing. It was therefore proposed to nominate Hon'ble Shri Vikas Binzani, Vice-President, NSM as Member CDC as per Maharashtra Public Universities Act 2016 under section 97 (1) (f). The proposal was unanimously accepted by CDC. All the members of CDC congratulated Shri Vikas Binzani for his induction in CDC as a regular member.</p>	Done
3.	Compliance of Minutes	Read & Confirmed
4.	<p>To note the Re-accreditation of the College and recommendations given by NAAC Peer Team.</p> <p>The Member Secretary appraised the committee about the NAAC 'A' Grade awarded to Shri Binzani City College in its Cycle IV of NAAC Accreditation. The committee discussed about the ten recommendations given by the Peer Team. It was resolved to comply with all ten recommendations in a phased manner in Cycle V.</p>	Noted
5.	<p>To note and approve the Lien granted to Dr. Sadanand Dhakite.</p> <p>Lien granted to Dr. Sadanand Dhakite was noted and approved by the CDC. The Lien is valid till 30th November, 2023.</p>	Noted & Approved
6.	<p>To record refund of excess salary of Dr. S. S. Dhakite of Rs. 29,924/- to be returned to the Govt.</p> <p>The excess salary of Dr. S. S. Dhakite of Rs. 29,924/- which was returned to the Govt. was noted and approved by the CDC.</p>	Noted
7.	<p>To ratify Resolution by Circulation Dated 28-01-2023.</p> <p>The resolution that recovery from Shri Kishor Pekde, Senior Clerk, Shri Shrikant Kherde, Junior Clerk, Shri Suresh Bangde, Junior Clerk, Shri Shriram Hedao, Library Attendant, Shri Rajesh Katewar, Peon, Shri Bapurao Padmagirwar, Peon be done for the submission of the revised pension cases. The recovery from these retired / retiring staff is to be done from the gratuity they are supposed to get after the submission of the revised pension cases.</p>	Ratified
8.	<p>To note and approve the appointment of Dr. Sanjay R. Choudhari as the H.O.D. of Sports & Physical Education Department w.e.f. 12th of January 2023.</p> <p>The CDC noted and approved the appointment of Dr. Sanjay R. Choudhari as the H.O.D. of Sports & Physical Education Department w.e.f. 12th of January 2023.</p>	Noted & Approved
9.	<p>To note and approve appointment of Dr. Shrikant G. Shende as an Assistant Professor in Political Science and Dr. Shriram M. Fartade as an Assistant Professor in Economics w.e.f. 20-4-2023.</p> <p>The CDC noted and approved the appointments of Dr. Shrikant G. Shende as an Assistant Professor in Political Science and Dr. Shriram M. Fartade as an Assistant Professor in Economics w.e.f. 20-4-2023.</p>	Noted & Approved
10.	<p>To note termination of Mrs. Rajashree Meshram, Assistant Professor in B.B.A. w.e.f. 31-12-2022.</p> <p>The CDC noted and approved the termination of Mrs. Rajashree Meshram, Assistant Professor in B.B.A. w.e.f. 31-12-2022 as per letter No. SBCC/2022-23/327 dt. 31-12-2022.</p>	Noted & Approved

11.	<p>To note placement of the teachers from level AL12 to AL13. The CDC noted and approved the placement of Dr. Narendra Raghatate, Dr. Pranjali Kane and Dr. Mohini Bherwani from level AL12 to AL13.</p>	Noted & Approved
12.	<p>To note the promotions of the Non-Teaching Staff. The CDC noted and approved the promotions of the Non-Teaching Staff members Shri. Sandeep Dongre from Head Clerk to Superintendent, Shri. Dinesh Chavhan, Junior Clerk to Senior Clerk and Mrs. Arti Shukla, Library Clerk to Senior Clerk.</p>	Noted & Approved
13.	<p>To note the requirement of Computer Operator on Ad-hoc basis. Member Secretary, Dr Sujit Metre, explained to the committee that the work load of the college has increased in the post NAAC period and there is a need of an efficient person to support the job of Marathi Typing, DTP work, website updates, and Junior College work. Hon'ble Adv. Rajeev Deo proposed the resolution to have one person suitable for the tasks mentioned above to be appointed as soon as possible. The proposal was accepted unanimously by the house. Hon'ble Chairman instructed the Principal to search for a suitable person for the job and forward the proposal to NSM. It was also agreed after discussion that the required person will be available at a remuneration of around Rs. 15000/- per month. Hon'ble member Adv. Rajendra Rathi suggested to give first priority to our own student/alumni for the job, if possible.</p>	Complied
14.	<p>To note and approve the refund of various pending scholarships to the Government. Member Secretary, Dr Sujit Metre, explained to the committee that an unclaimed and excess Amount of Rs. 25,23,877/- was returned to the government by following the Standard Procedure. This amount was getting reflected in NSM Balance sheet as student Liability. The Committee noted and approved the refund of various pending scholarships to the Government.</p>	Noted & Approved
15.	<p>To table and accept MoM of College Council, Library Advisory Committee and Sports Committee Meeting. The MoM of College Council were tabled by Dr. Tundurwar. He explained in brief about the contents of the minutes and the House accepted the minutes. Similarly the minutes of 8 IQAC meetings held during academic year 2022-23 were tabled & accepted. The MoM of Library Advisory Committee forwarded by Dr. Bherwani were tabled by Dr Metre. He explained about the necessary procedure and approval required for write off of the old and redundant books due to change in syllabus etc. The house approved the write off of 591 Books worth Rs. 11159.16. The MoM of Library Advisory Committee also included the list of pending tasks of the library and also the details about the journal, & magazine subscriptions, e-book purchase and overall target areas of library for improving library usage. The house accepted unanimously the proposal of Dr Metre to closely monitor Library activities by seeking monthly plan and targets to cover all pending tasks from librarian and also the monthly performance report of Library through attainment of monthly targets by library staff and Librarian. The responsibility of submitting the monthly plan and monthly ATR was fixed with the Librarian. Hon'ble Member Adv. Rajiv Deo expressed his interest to be part of the Library Advisory Committee. It was resolved unanimously that Adv. Rajiv Deo will be a Special Invitee to all future Library Advisory Committee meetings. The MoM of Sports Committee were tabled by Dr. Choudhari. He explained to the house that the Sports department is trying hard to train and motivate students for all levels of competitions. He proposed the house to help the achiever students financially for their travel, diet and other equipment. All the committee members agreed on providing additional support to college sports persons. The Hon'ble Chairman instructed the Principal to help needy sport persons on priority basis and also to allocate some budget for the same. He also expressed his willingness to help the deserving sports persons in personal capacity. The house applauded the noble gesture. The Principal assured the house on extending every support to all deserving sports persons.</p>	Noted & Accepted
16.	<p>To discuss about the work of structural audit and water proofing. Member Secretary, Dr Sujit Metre, explained to the committee that the work of structural audit is long pending work and need to be completed on priority basis. He also presented the comparative quotes from three vendors for the job of structural audit of the main building. The Structural audit proposal from M/S P. T. Mase was accepted. Hon'ble Member Mr. Parag Pandharipande appraised the house that the old building needs such audit, and post audit recommendations need to be followed in totality for the strength and life of the building. Since the quotation received was very old, it was decided to call a fresh quotation from M/s P. T. Mase. Dr. Metre informed the house that the further Compliances like Fire NOC etc. depend on this audit. The house unanimously resolved to conduct Structural Audit through M/s P. T. Mase and also sanctioned the corresponding budget for the same. The House requested Hon'ble Member Mr. Parag Pandharipande to monitor the work of structural audit in association with Shri. Mase. Hon'ble Chairman informed the house that he will ensure the work of water proofing within the next seven days as the period before monsoon is the best time for water proofing. He instructed the Principal to get the work of water proofing done on priority.</p>	Water Proofing work Completed while Structural Audit Work has started & is in process.
17.	<p>Presentation of Secretary Report. Member Secretary, Principal Dr. Sujit Metre presented the report under following heads and the same was discussed and agreed upon :</p>	

	<p>1) Admission : Following points were discussed related to the process of admission for the session 2023-24</p> <p>a) Admit card: As per NAAC PTV suggestion, in order to keep track of library usage, each student is expected to give an ID Card suitable for biometric machine punching. It was suggested to keep the card valid through the tenure of the programme i.e. 2 or 3/4 years.</p> <p>b) Fees Concession : In order to attract good students, it was decided to waive off the full tuition fees for all students scoring 80% or more marks at SSC level.</p> <p>c) Career Katta Admissions: In line with the circular received from the Hon'ble JD office, it was decided to include Rs. 365 per students as fees for Career Katta Registration under the other fees head. The fee will be valid for 3 years.</p>	Complied
	<p>2) Add on Courses: The following Add On Courses approved by Dept of Lifelong Learning, RTMNU, Nagpur will be run by the College for the academic year 2023-24. Required Fees for the same will be collected at the time of admission.</p> <ul style="list-style-type: none"> ✓ Certificate Course in Basic Knowledge of Marathi Grammar ✓ Certificate Course in Indian Constitution and Human Rights ✓ Certificate Course in a Linguistic approach to Oral and Written Communication ✓ Certificate Course in E-Commerce and Web Designing ✓ Certificate Course in Plantation and Animal Care (PAAC) ✓ Certificate Course in Livelihood Skills through Traditional Maharashtra Martial Arts. 	One course executed remaining due for next
	<p>3) Permission to Gajwakra Dhol Tasha Pathak for training and Practical in College Premises was granted by CDC looking at the execution of the Certificate Course in Livelihood Skills through Traditional Maharashtra Martial Arts.</p>	Complied
	<p>4) Dr. Metre informed the house that Mrs. Rita Bhaire Asst. Professor (BCCA) is under observation for her teaching performance. She was recruited for handling Computer Application courses but it was observed that she is more comfortable in handling commerce and Management related subjects. The college has already given two letters to her to improve performance in teaching and allied duties. Dr. Metre also informed that her probation period was extended by 1 year as per the decision of the last CDC. The CDC instructed the Principal to keep monitoring her progress and also issue one more letter of warning to her.</p>	Complied
	<p>5) Dr. Metre informed the house that the College is already in the first year of NAAC Cycle V. Keeping the improved grade in mind, the IQAC has planned for yearlong activities by various Departments, Cells and Committees. Dr. Metre expressed his happiness on 209+ activities planned by the college IQAC and also thanked the Managing Committee of Nagpur Shikshan Mandal for sanctioning Annual Activity Budget of Rs. 16,38,650/- for the academic year 2023-24.</p>	Noted
18.	<p>Any other matter with the permission of the chair.</p> <p>The point of initiating digital marketing for the College was discussed at length. Since the target group for admissions is mobile friendly and net savvy, it was resolved to try on experimental basis the digital marketing tools like google advertising, Facebook and Instagram campaigns etc. for two months. Shri Vikas Binzani and Shri Yash Gandhi agreed to oversee the campaigns and guide the initiative as and when required. Dr Metre appraised the house that he has called for proposals from three vendors and the approximate cost involved is in the range of Rs.75000/- to 85000/- for 2-3 months. The house agreed to allocate the budget up to Rs 85000/- for sustaining the digital marketing effort. Hon'ble Chairman, CDC instructed the Principal to start gradually and check the impact of the marketing on monthly basis.</p> <p>Dr. Afroz Sheikh, Member, CDC raised the issue of discontinuation of Average Pay Leaves (APL). The issue was discussed and it was resolved that a committee under the Chairmanship of Dr. Sandip Tundurwar be constituted with Dr. Afroz Sheikh and Dr. Sanjay Choudhari as members. The Committee will work on the issue and submit its report within two months to CDC. The Hon'ble Chairman CDC instructed the Principal to help and support the committee by sharing all correspondence by college in this regard.</p>	<p>Complied</p> <p>First Draft of the report is received and the committee is requested to consider communication with JD office in this regard before finally tabling the report in CDC</p>
19.	Meeting Adjourns	Adjourned



NOTED

CHAIRMAN

C.D.C. S.B. City College, Nagpur

Dr. Sujit Metre
Secretary, College Development Committee
Principal, S.B. City College, Nagpur

S. B. City College

Umrer Road, Nagpur.

Date : 4-5-2024

Meeting Notice

The Fourteenth meeting of College Development Committee of S. B. City College, Umrer Road, Nagpur shall be held on **11th May, 2024** at **4.30 p.m.** The venue shall be the Seminar Hall, S. B. City College, Umrer Road, Nagpur.

All the members are requested to attend the meeting.

Agenda

1. Meeting call to order.
2. Confirmation of the minutes and Compliance report of the last meeting of CDC dated 29th November, 2023.
3. Confirmation of services of Dr. Shrikant G. Shende, Asst. Prof. in Political Science & Dr. Shriram Fartade, Asst. Prof. in Economics w.e.f. 20/04/2024.
4. A) To note the promotion of Dr. Sandeep Tundurwar as Professor CAS in Political Science w.e.f. 12th January, 2024.
B) To note the promotion of Shri Gaurav Wane as a Junior Clerk w.e.f. 2nd May, 2024.
5. To note the sanction of Child Care Leave of Dr. Pranjali Kane, Asso. Prof. in English for 30 days w.e.f. 19th February, 2024 to 19th March, 2024.
6. Presentation of Secretary Report.
7. To discuss and approve the salary, non-salary and activities budget for various Departments, Cells and Committees for the academic year 2024-25.
8. Any other matter with the permission of the chair.
9. Meeting adjourns.



Dr. Sujit Metre
Secretary
College Development Committee
Principal
S. B. City College, Nagpur

SHRI BINZANI CITY COLLEGE
UMRER ROAD, NAGPUR

Date : 29-11-2023

MINUTES OF MEETING

Minutes of the meeting of the **College Development Committee** of the College held on Wednesday 29th of November, 2023 at 4.00 P.M. in the premises of Shri Binzani City College, Umrer Road, Nagpur.

The following members were present for the meeting.

1	Shri Mohit Shah	:	Chairman
2	Shri Vikas Binzani	:	Member
3	Adv. Rajeev Deo	:	Member
4	Adv. Rajendra Rathi	:	Member
5	Shri Parag Pandharipande	:	Member
6	Dr. Sandip Tundurwar	:	Member
7	Dr. Mrs. A. H. Sheikh	:	Member
8	Dr. Mrs. P. S. Kane	:	Member
9	Dr. Narendra Raghatate	:	Member
10	Shri Sandeep Dongre	:	Member
11	Dr. Sujit G. Metre	:	Principal & Secretary, CDC

Shri Yash Gandhi, Member, Dr. Rajendra Watane, Member and Dr. Sanjay Choudhari, Member were granted leave in absentia.

1. MEETING CALL TO ORDER

The meeting was called to order by the Hon'ble Chairman, Shri Mohit Shah at 4.00 P.M.

2. MINUTES OF THE LAST MEETING

The minutes and compliance report of the last meeting held on 3-6-2023 which were circulated were read and signed by the Hon'ble Chairman as approved.

3. To note the time bound promotion of Shri Bapurao Padmagirwar, Peon after completion of 24 years in service w.e.f. 30th December, 2016.

The matter related to the time bound promotion of Shri Bapurao Padmagirwar, Peon after completion of 24 years in service w.e.f. 30th December, 2016 was noted.

4. To note the time bond promotion of Smt. Arti Shukla, Sr. Clerk after completion 12 years in Service w.e.f. 1st October, 2020.

The matter related to the time bond promotion of Smt. Arti Shukla, Sr. Clerk after completion 12 years in Service w.e.f. 1st October, 2020 was noted. Since the matter appeared in the agenda due to act of omission and is attributable to the then CDC, Adv. Rajendra Rathi raised concern about this and instructed the member Secretary CDC to take care of this issue in future.

5. To note that Dr. Sadanand S. Dhakite, Professor rejoined his duties after sacrificing lien on 4th October 2023.

The matter related to Dr. Sadanand S. Dhakite, Professor rejoining his duties after sacrificing lien on 4th October 2023 was noted.

6. To note the recovery from Dr. Sadanand S. Dhakite, Professor of 3 days from October 2023 salary.

The matter related to recovery from Dr. Sadanand S. Dhakite, Professor of 3 days from October 2023 salary was noted.

7. To note the retirement of Dr. Sadanand S. Dhakite, Professor, Dept. of Commerce w.e.f., 30th November 2023.

The matter related to retirement of Dr. Sadanand S. Dhakite, Professor, Dept. of Commerce w.e.f., 30th November 2023 was noted.

8. To note the need to maintain the separate Bank Account for Development Fund for Audit purpose.

The matter related to the need to maintain the separate Bank Account for Development Fund for Audit purpose was noted. The Hon'ble Chairman Shri Mohit Shah instructed the Principal to get the necessary procedure done through the accountant on priority.

9. To note the grant of Center of Excellence in Grade A by Career Katta to Shri Binzani City College, Nagpur.

The matter related to the grant of Center of Excellence in Grade A by Career Katta to Shri Binzani City College, Nagpur was noted. The house congratulated both the Coordinators i.e. Dr. Shriram Fartade and Dr. Narendra Raghatate for their efforts.

10. To discuss the proposal under ASPIRE scheme of MSME by NSM at Shri Binzani City College.

The member secretary informed the house that there is possibility for Nagpur Shikshan Mandal, Nagpur to start Livelihood Business Incubator (LBI) at Shri Binzani City College campus. The Career Katta has agreed to become knowledge partner for this project. The member secretary informed the house that the total possible grant of Rs. 2 Crore is available for starting LBI and training / hand holding 500 youth under it. The project requires 5000 sq.ft. of constructed carpet area which is available at Library building and same can be allocated for the LBI. The CDC unanimously showed its consent for the scheme and appointed Dr. Sujit Metre, Principal, Shri Binzani City College, Nagpur to take up the project as LBI Coordinator. The Chairman CDC ensured all possible support to the venture. He also suggested and nominated Dr. Shrikant Shende, Asst. Prof. (Political Science) to act as Co-coordinator for the venture. Adv. Rajendra Rathi, Member CDC, suggested to be cautious about the project and advised to have a project management committee at Nagpur Shikshan Mandal level to ascertain the possible liabilities and monitoring the progress of the project.

11. To discuss and approve the implementation of Earn while Learn Scheme of RTM Nagpur University, Nagpur.

The Member Secretary informed the house that the Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur Students Development Section has approved 11 students under Earn while Learn Scheme of RTM Nagpur University, Nagpur. Under the scheme selected 11 students shall work for office or undertake technical work / field work in college campus. The students are expected to work maximum 3 hours per day and shall be paid Rs. 30 per hour out of which Rs. 20 per hour will be reimbursed by University and College will bear Rs. 10 per hour. The appointment can be for maximum 3½ months. The total possible remuneration Rs. 90090/- maximum share of College will be Rs.30030/-. There is a need of opening separate bank account in the name of Principal S. B. City College (Students Development). The account will be jointly operated by the Principal and Students Development Officer. The CDC approved the implementation of Earn while Learn Scheme of RTM Nagpur University, Nagpur and suggested the Principal to properly train the students for Library and record digitalization work before handing over any work to students.

12. To discuss and approve the resignation of Dr. Rita Bhaisare, Asst Prof, BCCA.

The Member Secretary informed the house that Dr. Rita Bhaisare, Asst Prof, BCCA has expressed her inability to continue the duties in full time mode at College due to personal family reasons and has submitted her resignation on 15-10-2023. As per her terms of appointment she has served the notice for the notice period of three months and she will be relieved on the afternoon of 14-01-2024. Dr. Rita Bhaisare however has expressed her willingness to serve the college in future whenever possible. The Hon'ble Chairman Shri Mohit Shah suggested the Principal to consider her request positively and approved her resignation. She being the only University approved full time teacher the Chairman instructed the Principal to go ahead with Roster updating process on priority.

13. To discuss the pending infrastructure work at S B City College.

The Member Secretary informed the house that the following necessary infrastructure work is pending since last three years and same needs to be completed immediately in view of proposed New Courses, Committee visit for Academic and Administrative Audit and proposed MSME LBI.

- a) 8 rooms (2 floors above room 4,5,6,7) with back elevation for Non-Grant Section and 2 rooms above Library :- The Member Secretary informed the house that there is an urgent need to create sufficient class rooms with proper elevation so as to attract students for admission. This is even more important looking at the infrastructure of other competing colleges in the vicinity. The CDC unanimously agreed on the need of additional class rooms and the Hon'ble Chairman promised to speed up the project on priority at NSM level.
- b) Beautification of Entrance Gate with Security room :- The house discussed the need of beautification of entrance gates with proper security room for such a prestigious 93 years old 'A' Grade college. The Hon'ble Chairman CDC instructed the Member Secretary to get the design of proposed entrance gate as soon as possible and forward the estimate for approval.

- c) Covering of Nullah from *Budhwar Bazar* side to College Entrance Gate Beside Library :- The house discussed the possibility of covering of Nullah from *Budhwar Bazar* side to College Entrance Gate Beside Library in order to make good use of the space behind Library. The members discussed possible limitations on covering nullah after the Ambazari overflow flood incident. The house suggested the Member Secretary to take opinion of Architect in this regard.

14. Presentation of Secretary Report.

Member Secretary, Principal Dr. Sujit Metre presented the report under following heads and the same was discussed and agreed upon :

1) **Admission Status - 2023-24 :**

Sr. No.	Class	Intake Capacity	Total Admission
Under Graduate			
1.	B.A. – I	120	119
2.	B.A. – II	120	49
3.	B.A. – III	120	46
4.	B.Com. – I (Marathi Medium)	120	94
5.	B.Com. – II (Marathi Medium)	120	29
6.	B.Com. – III (Marathi Medium)	120	49
7.	B.Com. – I (English Medium) – ‘A’	120	119
8.	B.Com. – II (English Medium) – ‘A’	120	79
9.	B.Com. – III (English Medium) – ‘A’	120	74
10.	B.Com. – I (English Medium) – ‘B’	100	74
11.	B.Com. – II (English Medium) – ‘B’	100	34
12.	B.Com. – III (English Medium) – ‘B’	100	66
13.	B.C.C.A. – I	120	55
14.	B.C.C.A. – II	120	34
15.	B.C.C.A. – III	120	30
16.	B.B.A. – I	120	63
17.	B.B.A. – II	120	20
18.	B.B.A. – III	120	24
Total (UG)			1058
Post Graduate			
19.	M.A. – I (Pol.Sci.)	80	80
20.	M.A. – II (Pol.Sci.)	80	73
21.	M.A. – I (Marathi)	80	22
22.	M.A. – II (Marathi)	80	35
23.	M.A. – I (English)	80	13
24.	M.A. – II (English)	80	11
25.	M.Com. – I (Marathi Medium)	80	23
26.	M.Com. – II (Marathi Medium)	80	38
27.	M.Com. – I (English Medium)	80	29
28.	M.Com. – II (English Medium)	80	47
Total (PG)			371
Total (UG+PG)			1429

- 2) **Events organized & Student participation :-** The Member Secretary briefed the house regarding 61 Events organized by college from June to November 2023. In all 4142 students participated in these events. The house noted the following details of events organized and students participation.

S. No	Programs / Events	No. of Programs	No. of students
01	Add On, Value Added, Bridge Courses	03	104
02	Experiential Learning	05	291b
03	Participatory Learning	37	2303
04	Career Oriented Programs	05	799
05	Cultural activities, competitions	03	280

06	Sports activities, competitions	01	66
07	ED Cell activities	01	20
08	Training and Placement activities	02	87
09	Commemorative Programs	01	117
10	Gender sensitization programs	03	75

3) Proposed Social Media and other advertisement plan Budget.

The Member Secretary raised the issue of lower percentage of admissions in college for the academic year 2023-24 and stressed the need of digital and other advertisements throughout the year for securing better admissions next year. The house discussed and agreed on need of having year-long digital marketing through experts. It was decided to have advertisement budget 3.6 Lakh per year for social media and digital advertising. It was also decided to use Compound Walls and Fabricated Structures for Hoardings alongside *Budhwar Bazar Road*. Hon'ble Member Shri Vikasji Binzani assured all possible help in this regard.

4) Change in AICTE permission norms for BBA – implications and opportunities.

The member secretary informed the house that the existing BBA Program will now be approved by AICTE (All India Council for Technical Education) and the college need to comply approval process as per AICTE approval process handbook 2024-25. The AICTE approval shall mean better quality of curriculum and more opportunities for teacher training. The house instructed the Principal to go ahead with AICTE approval formalities and also approved AICTE approval fees as required from time to time. The members also suggested to consider possibility of starting MBA Program which is also approved by AICTE.

5) Brief on Paris Sparsh and Utkarsha Yojana.

The member secretary informed the house that the college is selected as one of the Mentor Institution for handholding non NAAC Colleges under Paris Sparsh scheme under which the college is eligible to receive a total grant of Rs. 1,90,000/- from State Govt. and University. The validity of scheme is two years and can be extended by another one year. At college level the scheme will be manage by Paris Sparsh Coordinator Dr. Pranjali Kane and will be supported by IQAC Co-coordinator Dr. Narendra Gharat and Asst. Prof. Dr. Shrikant Shende. The members expressed happiness over the achievement of college for recognition as Mentor and suggested the Principal to monitor the milestones of the project regularly. Dr. Kane informed the house that on lines of Paris Sparsh, the college has initiated Utkarsha Yojana to support colleges in NAAC Accreditation and the same will be showcased as best practice in next NAAC Cycle of the college. Dr. Kane further told that there will be no financial liability on college for Utkarsha Yojana. Both the schemes were discussed and approved by the house.

6) Status of Academic and other achievements.

The member secretary informed the house that the college has successfully achieved the following :

- a) College received excellence grade in ECO SDG Competition.
- b) The college is granted Center of Excellence in Grade A by Career Katta.
- c) The college students bagged following University Merit Positions –
 - Political Science - PG 8 merits with first 3 positions
 - M.Com – 2 Merits
- d) The college students had following Sports achievements –
 - National Games Goa – 2 Gold & 2 Silver
 - State Athletic meet Nashik – 1 Gold, 1 Silver & 1 Bronze
 - Inter collegiate – 4 Gold, 1 Silver
 - University Championships – KHOKHO Mens 1st , Kabaddi Women 3rd , Athletics Overall Runner Up

15. To note the placement of Dr. Sanjay Choudhari as an Associate Professor w.e.f. 22-9-2022 and Dr. Mohini Bherwani, Librarian placed in Senior Scale from AGP 7000 to AGP 8000 w.e.f. 1-7-2017.

The matter related to the placement of Dr. Sanjay Choudhari as an Associate Professor w.e.f. 22-9-2022 was noted. The matter related to the placement of Dr. Mohini Bherwani, Librarian to be placed in Senior Scale from AGP 7000 to AGP 8000 w.e.f. 1-7-2017 was deferred to next CDC.

16. To discuss the proposal for Academic Autonomy of Shri Binzani City College from the academic session 2024-25.

The member secretary informed the house that the college is eligible for getting Academic Autonomy from the academic session 2024-25 as per UGC Notification 3rd April 2023. The house discussed the strengths and opportunities and also the challenges in implementing academic autonomy. The member secretary informed that Strengths and Opportunities are more than Threats and Challenges and there will be no change in financial and other grants due to academic autonomy. Adv. Rajendra Rathi informed the house that the CDC should take a review from the colleges which are already autonomous. Dr. Sandip Tundurwar informed the house that all the colleges in the region who have taken academic autonomy are continuing well as the degree is still awarded by the affiliating University. The Hon'ble Chairman CDC approved the proposal for academic autonomy of Shri Binzani City College and instructed the Principal to go ahead with the application formalities with UGC as soon as possible such that the next batch of admission will be under autonomous status.

17. Any other matter with the permission of the chair.

There was no matter.

18. Meeting adjourns.

The meeting was adjourned at 5.15 p.m. with a vote of thanks to the Chair.



Dr Sujit G. Metre
Secretary

College Development Committee
Shri Binzani City College, Nagpur

*Signed as read and Approved
in the Meeting held on 11.05.2024*

CHAIRMAN

C.D.C. S.B. City College, Nagpur

S. B. City College
Umrer Road, Nagpur
(Senior College)
Compliance Report

Compliance Report of the Minutes of College Development Committee meeting held on 29-11-2023.

Minute No.	Regarding	Compliance
1.	Meeting called to order	Called
2.	Compliance of Minutes	Read & Confirmed
3.	To note the time bound promotion of Shri Bapurao Padmagirwar, Peon after completion of 24 years in service w.e.f. 30th December, 2016. The matter related to the time bound promotion of Shri Bapurao Padmagirwar, Peon after completion of 24 years in service w.e.f. 30 th December, 2016 was noted.	Noted
4.	To note the time bond promotion of Smt. Arti Shukla, Sr. Clerk after completion 12 years in Service w.e.f. 1st October, 2020. The matter related to the time bond promotion of Smt. Arti Shukla, Sr. Clerk after completion 12 years in Service w.e.f. 1 st October, 2020 was noted. Since the matter appeared in the agenda due to act of omission and is attributable to the then CDC, Adv. Rajendra Rathi raised concern about this and instructed the member Secretary CDC to take care of this issue in future.	Noted
5.	To note that Dr. Sadanand S. Dhakite, Professor rejoined his duties after sacrificing lien on 4th October 2023. The matter related to Dr. Sadanand S. Dhakite, Professor rejoining his duties after sacrificing lien on 4 th October 2023 was noted.	Noted
6.	To note the recovery from Dr. Sadanand S. Dhakite, Professor of 3 days from October 2023 salary. The matter related to recovery from Dr. Sadanand S. Dhakite, Professor of 3 days from October 2023 salary was noted.	Noted
7.	To note the retirement of Dr. Sadanand S. Dhakite, Professor, Dept. of Commerce w.e.f., 30th November 2023. The matter related to retirement of Dr. Sadanand S. Dhakite, Professor, Dept. of Commerce w.e.f., 30 th November 2023 was noted.	Noted
8.	To note the need to maintain the separate Bank Account for Development Fund for Audit purpose. The matter related to the need to maintain the separate Bank Account for Development Fund for Audit purpose was noted. The Hon'ble Chairman Shri Mohit Shah instructed the Principal to get the necessary procedure done through the accountant on priority.	Noted & Approved
9.	To note the grant of Center of Excellence in Grade A by Career Katta to Shri Binzani City College, Nagpur. The matter related to the grant of Center of Excellence in Grade A by Career Katta to Shri Binzani City College, Nagpur was noted. The house congratulated both the Coordinators i.e. Dr. Shriram Fartade and Dr. Narendra Raghatate for their efforts.	Noted
10.	To discuss the proposal under ASPIRE scheme of MSME by NSM at Shri Binzani City College. The member secretary informed the house that there is possibility for Nagpur Shikshan Mandal, Nagpur to start Livelihood Business Incubator (LBI) at Shri Binzani City College campus. The Career Katta has agreed to become knowledge partner for this project. The member secretary informed the house that the total possible grant of Rs. 2 Crore is available for starting LBI and training / hand holding 500 youth under it. The project requires 5000 sq.ft. of constructed carpet area which is available at Library building and same can be allocated for the LBI. The CDC unanimously showed its consent for the scheme and appointed Dr. Sujit Metre, Principal, Shri Binzani City College, Nagpur to take up the project as LBI Coordinator. The Chairman CDC ensured all possible support to the venture. He also suggested and nominated Dr. Shrikant Shende, Asst. Prof. (Political Science) to act as Co-coordinator for the venture. Adv. Rajendra Rathi, Member CDC, suggested to be cautious about the project and advised to have a project management committee at Nagpur Shikshan Mandal level to ascertain the possible liabilities and monitoring the progress of the project.	Project delayed due to General Elections

11.	<p>To discuss and approve the implementation of Earn while Learn Scheme of RTM Nagpur University, Nagpur.</p> <p>The Member Secretary informed the house that the Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur Students Development Section has approved 11 students under Earn while Learn Scheme of RTM Nagpur University, Nagpur. Under the scheme selected 11 students shall work for office or undertake technical work / field work in college campus. The students are expected to work maximum 3 hours per day and shall be paid Rs. 30 per hour out of which Rs. 20 per hour will be reimbursed by University and College will bear Rs. 10 per hour. The appointment can be for maximum 3½ months. The total possible remuneration Rs. 90090/- maximum share of College will be Rs.30030/-. There is a need of opening separate bank account in the name of Principal S. B. City College (Students Development). The account will be jointly operated by the Principal and Students Development Officer. The CDC approved the implementation of Earn while Learn Scheme of RTM Nagpur University, Nagpur and suggested the Principal to properly train the students for Library and record digitalization work before handing over any work to students.</p>	Implemented & Record submitted to RTM Nagpur University for reimbursement
12.	<p>To discuss and approve the resignation of Dr. Rita Bhaire, Asst Prof, BCCA.</p> <p>The Member Secretary informed the house that Dr. Rita Bhaire, Asst Prof, BCCA has expressed her inability to continue the duties in full time mode at College due to personal family reasons and has submitted her resignation on 15-10-2023. As per her terms of appointment she has served the notice for the notice period of three months and she will be relieved on the afternoon of 14-01-2024. Dr. Rita Bhaire however has expressed her willingness to serve the college in future whenever possible. The Hon'ble Chairman Shri Mohit Shah suggested the Principal to consider her request positively and approved her resignation. She being the only University approved full time teacher the Chairman instructed the Principal to go ahead with Roster updating process on priority.</p>	Reliving order issued. Requested to complete pending syllabus on CHB. Roaster updation process ongoing.
13.	<p>To discuss the pending infrastructure work at S B City College.</p> <p>The Member Secretary informed the house that the following necessary infrastructure work is pending since last three years and same needs to be completed immediately in view of proposed New Courses, Committee visit for Academic and Administrative Audit and proposed MSME LBI.</p>	
	<p>a) 8 rooms (2 floors above room 4,5,6,7) with back elevation for Non-Grant Section and 2 rooms above Library :- The Member Secretary informed the house that there is an urgent need to create sufficient class rooms with proper elevation so as to attract students for admission. This is even more important looking at the infrastructure of other competing colleges in the vicinity. The CDC unanimously agreed on the need of additional class rooms and the Hon'ble Chairman promised to speed up the project on priority at NSM level.</p>	Tenders are called
	<p>b) Beautification of Entrance Gate with Security room :- The house discussed the need of beautification of entrance gates with proper security room for such a prestigious 93 years old 'A' Grade college. The Hon'ble Chairman CDC instructed the Member Secretary to get the design of proposed entrance gate as soon as possible and forward the estimate for approval.</p>	Work in progress
	<p>c) Covering of Nullah from Budhwar Bazar side to College Entrance Gate Beside Library :- The house discussed the possibility of covering of Nullah from Budhwar Bazar side to College Entrance Gate Beside Library in order to make good use of the space behind Library. The members discussed possible limitations on covering nullah after the Ambazari overflow flood incident. The house suggested the Member Secretary to take opinion of Architect in this regard.</p>	Deferred
14.	<p>Presentation of Secretary Report.</p> <p>Member Secretary, Principal Dr. Sujit Metre presented the report under following heads and the same was discussed and agreed upon :</p>	

1) Admission Status - 2023-24 :

Noted

Sr. No.	Class	Intake Capacity	Total Admission
Under Graduate			
1.	B.A. - I	120	119
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Total (UG)			1058
Post Graduate			
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2) Events organized & Student participation :- The Member Secretary briefed the house regarding 61 Events organized by college from June to November 2023. In all 4142 students participated in these events. The house noted the following details of events organized and students participation.

Noted

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06	Sports activities, competitions	01	66
07	ED Cell activities	01	20
08	Training and Placement activities	02	87
09	Commemorative Programs	01	117
10	Gender sensitization programs	03	75

	<p>3) Proposed Social Media and other advertisement plan Budget. The Member Secretary raised the issue of lower percentage of admissions in college for the academic year 2023-24 and stressed the need of digital and other advertisements throughout the year for securing better admissions next year. The house discussed and agreed on need of having year-long digital marketing through experts. It was decided to have advertisement budget 3.6 Lakh per year for social media and digital advertising. It was also decided to use Compound Walls and Fabricated Structures for Hoardings alongside <i>Budhwar Bazar Road</i>. Hon'ble Member Shri Vikasji Binzani assured all possible help in this regard.</p>	Work order issued
	<p>4) Change in AICTE permission norms for BBA – implications and opportunities. The member secretary informed the house that the existing BBA Program will now be approved by AICTE (All India Council for Technical Education) and the college need to comply approval process as per AICTE approval process handbook 2024-25. The AICTE approval shall mean better quality of curriculum and more opportunities for teacher training. The house instructed the Principal to go ahead with AICTE approval formalities and also approved AICTE approval fees as required from time to time. The members also suggested to consider possibility of starting MBA Program which is also approved by AICTE.</p>	Process completed & LoA Received
	<p>5) Brief on Paris Sparsh and Utkarsha Yojana. The member secretary informed the house that the college is selected as one of the Mentor Institution for handholding non NAAC Colleges under Paris Sparsh scheme under which the college is eligible to receive a total grant of Rs. 1,90,000/- from State Govt. and University. The validity of scheme is two years and can be extended by another one year. At college level the scheme will be manage by Paris Sparsh Coordinator Dr. Pranjali Kane and will be supported by IQAC Co-coordinator Dr. Narendra Gharat and Asst. Prof. Dr. Shrikant Shende. The members expressed happiness over the achievement of college for recognition as Mentor and suggested the Principal to monitor the milestones of the project regularly. Dr. Kane informed the house that on lines of Paris Sparsh, the college has initiated Utkarsha Yojana to support colleges in NAAC Accreditation and the same will be showcased as best practice in next NAAC Cycle of the college. Dr. Kane further told that there will be no financial liability on college for Utkarsha Yojana. Both the schemes were discussed and approved by the house.</p>	Both Paris Sparsh and Utkarsha initiatives are ongoing and well received by Mentee Colleges.
	<p>6) Status of Academic and other achievements. The member secretary informed the house that the college has successfully achieved the following :</p> <ol style="list-style-type: none"> College received excellence grade in ECO SDG Competition. The college is granted Center of Excellence in Grade A by Career Katta. The college students bagged following University Merit Positions – <ul style="list-style-type: none"> Political Science - PG 8 merits with first 3 positions M.Com – 2 Merits The college students had following Sports achievements – <ul style="list-style-type: none"> National Games Goa – 2 Gold & 2 Silver State Athletic meet Nashik – 1 Gold, 1 Silver & 1 Bronze Inter collegiate – 4 Gold, 1 Silver University Championships – KHOKHO Mens 1st , Kabaddi Women 3rd , Athletics Overall Runner Up 	Noted
15.	<p>To note the placement of Dr. Sanjay Choudhari as an Associate Professor w.e.f. 22-9-2022 and Dr. Mohini Bherwani, Librarian placed in Senior Scale from AGP 7000 to AGP 8000 w.e.f. 1-7-2017. The matter related to the placement of Dr. Sanjay Choudhari as an Associate Professor w.e.f. 22-9-2022 was noted. The matter related to the placement of Dr. Mohini Bherwani, Librarian to be placed in Senior Scale from AGP 7000 to AGP 8000 w.e.f. 1-7-2017 was deferred to next CDC.</p>	Noted

16.	<p>To discuss the proposal for Academic Autonomy of Shri Binzani City College from the academic session 2024-25.</p> <p>The member secretary informed the house that the college is eligible for getting Academic Autonomy from the academic session 2024-25 as per UGC Notification 3rd April 2023. The house discussed the strengths and opportunities and also the challenges in implementing academic autonomy. The member secretary informed that Strengths and Opportunities are more than Threats and Challenges and there will be no change in financial and other grants due to academic autonomy. Adv. Rajendra Rathi informed the house that the CDC should take a review from the colleges which are already autonomous. Dr. Sandip Tundurwar informed the house that all the colleges in the region who have taken academic autonomy are continuing well as the degree is still awarded by the affiliating University. The Hon'ble Chairman CDC approved the proposal for academic autonomy of Shri Binzani City College and instructed the Principal to go ahead with the application formalities with UGC as soon as possible such that the next batch of admission will be under autonomous status.</p>	<p>Proposal submitted, University recommendation received UGC meeting expected in last week of May. Result awaited.</p>
17.	<p>Any other matter with the permission of the chair.</p> <p>There was no matter.</p>	--
18.	Meeting Adjourns	Adjourned



Dr. Sujit Metre

Dr. Sujit Metre
Secretary, College Development Committee
Principal, S.B.City College, Nagpur

NOTED

M. Debnath

CHAIRMAN

C. D. C. S. B. City College, Nagpur